

*** * Please Read Carefully * ***

You are invited to attend this wonderful event created for homeschooled (and PSEO) teens and their guests ages 14 and up. Please plan time for taking photos in lovely, historic downtown Stillwater, MN, especially on the Lift Bridge that has been converted to a walking bridge and in Lowell Park that runs along the St. Croix River. Check out Discoverstillwater.com for more ideas and to plan your visit. Then Prom Attendees can check in at 3:00p.m., check their bags, etc., into the Coat/Bag Check, take more photos inside the JX Event Venue, take photos in the Photo Booth, enjoy a fine dinner, participate in the Swing Dance lesson, and dance to the sounds of a professional DJ with their friends. **Only teens and their guests Pre-Registered and Paid by April 18th** will be allowed to attend the “Rivertown” 2023 Homeschool Prom, as space allows. *(Some exceptions may apply.) *No walk-ins - - NO EXCEPTIONS. Couples or dates are not required. We will not have a Grand March.

“Rivertown” Prom Attendees are not allowed to leave and return to the Prom at any time during the evening.

Cost: POSTMARKED/RECEIVED BY DEADLINES: \$63/person if Registered AND Paid, by Apr 7 \$73/person if Registered AND Paid between the April 8 – April 18 Deadline

• The entry fee includes use of the Photo Booth with digital photos, Coat/Purse/Backpack/Bag Check, Ballroom, Dinner, Swing Dance Lesson/Social Hour, Professional DJ, Dance, Prizes, Dessert and Snacks, Social/Game Area, Ice Water all night, cell phone chargers, and JX Venue Security. There is no reduced pricing available for Attendees who choose not to partake in any portion of the evening.

Special Needs Meals and Special Needs: Please inform Cindy Westrup by April 18 if you need any special accommodations, including a special meal or seating. Our caterer, Bella Vida will prepare special meals for people who need them. The JX Event Venue has an elevator to the third floor. Let us know if you need seating on the outside of the tables to accommodate a wheelchair or any other assistance to make your Prom perfect!

Code of Conduct/Dress Code: The “Rivertown” 2023 Homeschool Prom Committee is making every effort to ensure a wonderful and safe evening for all in attendance. There will be Chaperones and JX Security throughout the evening. By signing the 2023 Homeschool Prom Registration Agreement, parents/guardians and Prom Attendees agree to abide by the Prom Dress Code, Code of Conduct, and agree not to hold the “Rivertown” 2023 Homeschool Prom Committee, organizers, hosts, Chaperones, JX Event Venue, facility employees, Bella Vida Caterers, professional DJ, or dance instructor responsible for Attendees’ conduct or that of anyone in attendance at the Prom.

1. Attendees must appear at the Prom by 7:00 p.m. or parents/guardians will be called as a safety measure.

2. Dresses – NO 2-Piece Dresses, Hemline and Slits 3” above the knee or longer, No cleavage, No bare midriffs, and No backs bare below the waist. Practice dancing in your dress to make sure everything stays in place. If not, pin it to your bra, add fabric or dress tape, add or tighten straps, wear a shawl all evening, etc. Strapless dresses look nice in pictures, but they do not always stay in place while dancing and playing party games. Please make sure your dress stays in place and meets the Dress Code, or make changes.

Suits, Tuxedos, or Dress Shirts/Dress Pants. Must wear a tie and belt. No khakis or casual pants.

***We will no longer allow anyone to enter the Prom if they are in violation of the Dress Code.**

Please plan to wear attire that follows the Dress Code. If you have questions, please contact us; we are happy to help! Contact Cindy or Louisa with questions. (If you want to know if your attire fits the Dress Code, text a photo to Cindy 612-845-1816 or Louisa 612-272-3778 before Prom Day.)

***Dress Code violations within the Prom will receive one warning; a repeat violation will receive a dismissal from Prom.**

3. Code of Conduct: We expect good manners at all times. It goes without saying, but no smoking, vaping, alcohol, drugs, weapons, or intoxication is allowed. No inappropriate language, including swearing, vulgarities, name calling, belittling, bullying, bathroom humor, etc. No talking in a rude manner to **anyone** at the Prom. No inappropriate physical contact with others, including kissing, sitting on laps, provocative dancing/grinding. **For Safety:** NO pushing others on the dance floor, body surfing, throwing or holding each other up in the air, or piggyback rides. Coats and sweaters/shawls can be removed, but dress clothes must be worn all night. No bottles/cans are allowed past the Security/Check-In Area. No cigarettes, vapes, weapons, or illegal substances are allowed at JX Event Venue and cannot be checked into the Coat/Bag Check.

Chaperones/Security will give **one warning** for inappropriate dancing/behavior. Second offenders will be excused from the Ballroom. They will be allowed to socialize in the Social/Game Area. Chaperones/Security reserve the right to remove and send home any Attendee if their attire, speech, and/or behavior is deemed inappropriate. Parents/guardians will be notified if Attendee needs a ride. If illegal activity occurs, proper authorities will be summoned.

No back packs or bags are allowed inside the Ballroom. Coat/Bag Check is available; bags may be taken to the rest rooms then returned to the Coat/Bag Check. Phones can be charged at the Coat/Bag Check. Chaperones/Security reserve the right to search any Attendee or their property to ensure the safety of all in attendance. The safety and security of anything or anyone cannot be guaranteed by anyone at any time though we will do our very best to keep everyone safe. If a ride is needed, Prom Attendees will only be released into the care of a parent/guardian who is listed on the Prom Registration Form.

The Evening of Prom:

- **Arrival:** Attendees are welcome to arrive any time after 3:00 p.m. Check-in is required. Prom Chaperones and Committee members reserve the right to refuse to admit any Prom Attendees who do not follow the Dress Code/Code of Conduct. Please check the rules carefully, because **we want you to attend!** Check your bags, coats, etc., into the Coat/Bag Check as soon as possible to avoid long lines.
- **Parking:** Plan ahead to find the street and lot parking that is available around Stillwater for photos. For Prom, convenient parking is available in the **Ramp at 200 2nd Street North, Stillwater, MN 55082.** It is across the street from JX, and parking is available for \$5 until 2:30 a.m. Pay using your smart phone: download the Passport Parking app from the Apple App Store or Google Play Store, create an account, and use your email address or cell phone number. If you don't have a cell phone, you can pay next door inside the lobby of The Lowell Inn.
- **Only Pre-Registered Teens and Pre-Approved Chaperones will be allowed past the JX Security/Check-In Area. No exceptions.** We are making every effort to provide the most secure event possible for all in attendance. Parents who require contact with their Prom Attendee can request them at the Security/Check-In Area after 6:00 p.m., and they will be summoned from the Ballroom. No Exceptions.
- **Dinner/Seating:** Prom Attendees will have formal, assigned seating at dinner to ensure friends/dates traveling together are able to be seated at the same table. Attendees are encouraged to submit seating requests at the time of Prom Registration, no later than April 18. The Prom Committee will make every effort to seat friends together. But remember, dinner is only one part of the whole evening. A welcome and prayer will precede dinner.

Registration Agreement: You must include payment & all info. below to be registered for Prom!

1. Parent/Guardian, phone number/emergency contact number for the night of Prom, and Email Address
2. Prom Attendee name, phone number, email address
3. Signatures of Attendee and parent/guardian agreeing to the Prom Dress Code and Code of Conduct
4. List of friends/dates invited with parental approval. Friends/Dates must submit their own Registrations.
5. Fee must be paid before Attendee is placed on the Prom list. Space is limited, so don't delay.

Fees can be paid via Check, Cash, or Venmo (See instructions on Registration Form). Attendees are responsible for Merchant Fees charged by Venmo if the merchant or purchase options are chosen.

We no longer accept PayPal.

6. Homeschooled teens and their guests 18 and over still need to provide parent/guardian: Signatures, Approval of Guests, Emergency Contact Information for the night of the Prom, and email addresses. Homeschooled teens are still considered students under parental purview.
- * * **TRY to submit friends'/dates' Registrations altogether to ensure all get registered! We do fill up!**
- Fees are nonrefundable.
 - The "Rivertown" 2023 Homeschool Prom Committee and hosts reserve the right to refuse to accept the Registration of any person without a reason given. In the event this happens, the Registration Fee will be returned.

Registration and Emergency Contact Info:

*** Please write clearly & complete all requested information. ***

1) I have read the "Rivertown" 2023 Homeschool Prom Registration Information and promise to follow the Dress Code and Conduct Code. **NO 2-PIECE DRESSES!** I understand Prom Attendees are not allowed to leave and return to the Prom. **Deadlines: \$63 postmarked/received by Apr 7; \$73 from Apr 8-Apr 18.**

Attendee Signature: _____ Parent Signature: _____

*** Must be hand signed***

2) My payment of \$_____ is being made using which of the following methods:

3) Please Check one: Check _____ (payable to: Cindy Westrup) Cash_____

Venmo App _____ - (Send to: @Cynthia-Westrup * But do not select "Turn On For Purchases")

*PayPal is no longer accepted.

4) Submit Questions and Special Meal Requests by April 18th: Email: CindyWestrup@Outlook.com

5) Registrations submitted by: **Email** Scan or Take a photo and Email to: CindyWestrup@Outlook.com
Mail or Hand-Deliver to: Cindy Westrup, 1233 Driving Park Rd, Stillwater, MN 55082

Registrations are not complete until form and payment are BOTH received. **Space is limited. **

Attendee: _____ Phone/Cell: _____

Age: ____ Homeschooled: Yes ___ No ___ ---> If Not, Guest of: _____

Attendee Email Address: _____ CO-OP _____

Parents/Guardians: _____ Phone/Cell: _____

Parents/Guardian Email Address: _____

Address: _____ City, State Zip _____

Seating: If possible, I would like to be seated with the following friends/dates (deadline is April 18th):

***Song Requests:** Please list on the back of this sheet and submit by April 18th. We will not accept requests the night of the Prom to avoid the risk of accidentally playing songs with inappropriate song lyrics. Not all requests will be played. We try to choose the best dance songs that receive the most requests.

Date or Guest(s) Please tell us who your friends are so we can watch for their Registrations. They must send in their own Registration Forms, but please try to send them in together to help guarantee all registrants will be able to attend. **We do fill up!**

Guest/Date (please circle one): _____ **Phone/Cell:** _____

Parent/Guardian: _____ **Phone/Cell:** _____

Guest/Date (please circle one): _____ **Phone/Cell:** _____

Parent/Guardian: _____ **Phone/Cell:** _____

** You may add more Guest names on the back of this sheet!!!